



Region 1

End of the Year Report
2009 - 2010

Chapter President Name: Andrea X. Cortés-Beltrán

April 15th 2010

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I. CHAPTER OVERVIEW

1. Cover Letter

Dear SHPE National Student Affairs Committee:

It brings us with great pride to share with you the content of this report. We hope to highlight the many extraordinary experiences and events that our chapter had the honor of organizing for our members and community this year. Our executive board set high goals for ourselves, motivated each other, and collectively committed to making this both a successful and memorable year.

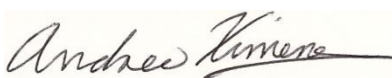
The SHPE-Puget Sound chapter brings together engineers, scientists, and professionals in the Greater Seattle area through the concept of networking and community outreach involvement. Our mission includes fostering leadership and professional skills enabling our members to excel in their professional pursuits. We also aspire to have our members grow as role models that are willing to reach out to the community and become mentors encouraging and making a difference for our younger generation. Our chapter serves our community with great enthusiasm and a positive attitude.

As a board our main goal is to make our chapter a high caliber organization by providing our members with tools that will allow them to be successful in their respective careers and in our community. We worked together as a team to maintain chapter growth and development by providing events that address leadership and professional development, as well as diversity of outreach opportunities.

The year has been filled with a diverse set of events that you will find defined in the last section of this report.

We are fortunate to have members that are passionate advocates of higher education and engineering. As a team we challenge ourselves to come up with creative and innovative ways to ignite intellectual growth and aspirations within ourselves and the youth we work with. We hope you find as much value in our organization and events as we do. Thank you for all of your support and the opportunity to share our experiences in our efforts to uphold SHPE National's core values and vision.

Sincerely,



Andrea X. Cortes Beltran, SHPE Puget Sound, President 2009-2010

2. Chapter History

The SHPE Puget Sound chapter was founded in 1986 at the University of Washington. The student chapter was founded first and with the help of supporters at Boeing, a professional chapter was also formed. In 1996, SHPE Puget Sound was the primary host of the National Technical Career Conference (NTCC) in Seattle. SHPE also hosted the National Leadership Institute Conference in 2003.

The last few years have been a time of rebuilding for our Puget Sound Chapter. We've been growing every year, due in large part to the wave of Hispanic engineers being hired at Boeing, which used to represent about 70% of our members. This year, Microsoft sponsored 50 free memberships for its full time employees nationwide. Our membership has increased by almost 50% in the last months.

Our annual events are becoming favorites with our members. These events include our annual Milk Carton Derby, End-of-the-Year Banquet, Viva Technomania, MentorSHPE program, and many more events. These events are contributing to retaining and developing our chapter members so that we can better serve our community.

We're also strengthening our relationship with the students through our MentorSHPE program, which has grown from not only the University of Washington but also to Seattle University, a student chapter started in 2008.

Our chapter has received the great honor of being named Chapter of the Year at the SHPE National Conference for Region I in 2008 and 2009. Our members have been recognized for their dedication and support.

We have a rich history of SHPE in the Puget Sound and are continuing to grow our chapter to take advantage of all the great resources available to us in the area.

3. Chapter Information

Name	Position	Phone Number	E-mail address
Andrea X Cortes-Beltran	President	425-345-9498	president@shpepsc.org
Armando Gomez	Vice President	847-340-3463	vicepresident@shpepsc.org
Erick Cruz	Treasurer	202-270-9046	treasurer@shpepsc.org
Saul Marquez	Secretary	425-263-7177	secretary@shpepsc.org
Aida Hernandez	Professional Dev.	323-236-3337	professionaldev@shpepsc.org
Edith Gomez	Social/Fundraiser	773-578-7252	socialfundrasier@shpepsc.org
Marleen Arenivar	Student Liaison I	206-972-3398	studentliaison@shpepsc.org
Elizabeth Berg	Student Liaison II	509-760-5500	studentliaison2@shpepsc.org
Steve Leon	Membership	425-999-9727	membership@shpepsc.org
Oswaldo Hernandez	Webmaster	407-873-4787	webmaster@shpepsc.org
Edgar Leon	Writer	206-290-8964	writer@shpepsc.org
Ana Carvajal	Community Outreach	520-239-6274	communityoutreach@shpepsc.org
Dario Valenzuela	Digital Media	425-315-6107	digitalmedia@shpepsc.org
Henry Calle	Banquet Chair	425-791-0513	banquet@shpepsc.org
Mary Cruz Solorzano	Event Recruiter	425-749-9394	eventrecruiter@shpepsc.org
Agustin Martinez	International Liaison	011-52-133-406-5072	international@shpepsc.org
Chapter Address	P.O. Box 58191 Seattle, WA 98138		
Chapter Website	www.shpepsc.org		
Facebook Group	SHPE PSC		
Current Membership	117 registered members (as of April 15 th 2010)		
Student Chapters	University of Washington Seattle University		

Funding

Company/Event	Description	Amount	Date
Fundraiser	2009 Banquet Ticket Sales	\$ 2,577.00	Jun-09
Donation	Deposit for Scholarship Sponsorship	\$ 1,685.00	Aug-09
Donation	Microsoft Giving	\$ 250.00	Sep-09
ACE	Ace Mini-Grants	\$ 2,680.00	Nov-09
Donation	MS giving/Chapter reimbursement	\$ 1,558.75	Jan-10
SHPE National	Chapter of the year award	\$ 760.00	Jan-10
Donation	Adopt a Family Online donations	\$ 158.10	Feb-10
Fundraiser	Brindis Internacional	\$ 525.00	Mar-10
Donation	MS Matching Gifts	\$ 4,783.00	Apr-10
Donation	MS giving campaign	\$ 125.00	Apr-10
SHPE National	SHPE chapter membership reimbursement	\$ 33.75	Apr-10
Donation	MS giving campaign	\$ 125.00	May-10
Accenture	Accenture sponsorship for 2009*	\$ 500.00	May-10
Donation	MS reimbursement for memberships*	\$ 1,300.00	May-10
Donation	MS Movie Maker reimbursement*	\$ 2,475.00	May-10
Boeing	Boeing Sponsorship*	\$ 5,000.00	May-10
Fundraiser	2010 Banquet Ticket Sales*	\$ 7,500.00	May-10
*pending			
Total		\$ 32,035.60	

4. Chapter Officers

Name	Position	Phone Number	E-mail address	On OneSHPE
Andrea X Cortés-Beltrán	President	425-345-9498	president@shpepsc.org	Yes
Armando Gómez	Vice President	847-340-3463	vicepresident@shpepsc.org	Yes
Erick Cruz	Treasurer	202-270-9046	treasurer@shpepsc.org	Yes
Saul Marquez	Secretary	425-263-7177	secretary@shpepsc.org	Yes

2009 – 2010 Executive Board (E-Board)



Andrea X Cortés-Beltrán
President



Armando Gómez
Vice-President



Saul Marquez
Secretary



Erick Cruz
Treasurer

LeaderSHPE Team

Oswaldo Hernandez
Webmaster

Aida Hernandez
Professional Dev.

Ana Carvajal
Community Outreach

Agustin Martinez
International Liaison

Dario Valenzeula
Digital Media

Marleen Arenivar
Student Liaison I (UW)

Elizabeth Berg
Student Liaison II (SU)

Edgar Leon
Writer

Mary Cruz Solorzano
Event Recruiter

Henry Calle
Banquet Chair

Edith Gomez
Social/Networking

Steve Leon
Membership

5. Chapter Goals

- ❖ **Goal 1:** Increase net savings to carry over to next year's 2010-11 board by \$2000 with at least two new corporate sponsors.
- ❖ **Goal 2:** Maintain chapter growth and development by creatively recruiting new members and improving member retention from past years. Increase paid membership by 34%.
- ❖ **Goal 3:** Design a new SHPE PSC professional and sophisticated logo.
- ❖ **Goal 4:** Re-engineer our current SHPE Puget Sound Chapter website including our new logo and making it easy to navigate.
- ❖ **Goal 5:** Establish the first international student chapter in Guadalajara, Mexico by July 2010
- ❖ **Goal 6:** Increase the number of participants in our annual MentorSHPE program by 50%.
- ❖ **Goal 7:** Increase the percentage of Microsoft membership representation in the Puget Sound Chapter by 20%.
- ❖ **Goal 8:** Have a smooth board transition by documenting all procedures and lessons learned throughout the year to share them with the upcoming board during the Board Transition Retreat.
- ❖ **Goal 9:** Motivate and support the Seattle University student chapter to re-activate their chapter.
- ❖ **Goal 10:** Sponsor at least 1 board member to attend to the National SHPE Conference and represent our chapter.
- ❖ **Goal 11:** Reach out to local and international companies that don't know about SHPE to participate and host our General Body Meetings.
- ❖ **Goal 12:** To be the chapter of the year for Region I for the 3rd consecutive year.

Plan to achieve goals

Goal 1: Organize a balance of events with a 30% increase in leadership and professional development opportunities.

ACTION:

- A. **Assign committee chairs:** Along with E-Board positions our chapter intended to continue last year’s organizational structure by maintaining volunteer based committee chair positions (Fundraising, Membership, Marketing, Community Outreach, and Professional Development).
- B. **Gather feedback at leadership retreat:** During our leadership retreat before the school year started we planned to discuss last year’s diversity of events and potential improvements. Here is data for the 2007-2008 events based on category:

Category (2007-2008)	# of Events	% of Total
Leadership Development:	6	17%
Professional Development:	7	19%
Chapter Development:	11	31%
Community Outreach:	12	33%
Total:	36	100%

We had already received feedback that aside from volunteer opportunities our members wanted to see an increase in Leadership and Professional Development opportunities. We set out to find out what kinds of events this included during a brainstorming session in July.

- C. **Open LeaderSHPE meetings to all members:** As part of the planning process we invited all members to our LeaderSHPE meetings where we planned and prioritized events.

Goal 2: Increase net savings to carry over to next year’s 2009-2010 board by \$2000 and increase the number of new corporate sponsors by at least two companies.

ACTION:

- A. **Host three fundraisers in the year:** Like many non-profits we found ourselves without very many financial resources at the beginning of our term during July 2008. Our initial action was to schedule at least two fundraisers in the fall since we did not receive funding for the ACE grants until October 2008.
- B. **Budget carefully and save:** Below is a summary of last year’s budget.

2007-2008 Fundraising Total	# Corporate Sponsors	Net Savings
\$10,708	7	\$500

We wanted to ensure a surplus of \$2000 at the end of our term so we began cutting expenses where necessary. We opted for events that could be effective and inexpensive. Our main focus was to find volunteer events where we could provide mentor resources to local organizations.

- C. **Partner with new companies:** We set a plan to co-host our general body meetings with at least two new companies to establish relationships and communication.

Goal 3: Partner with other local professional Hispanic organizations in the Puget Sound to collaborate on events and leverage resources, contacts, best practices and support each other’s events.

ACTION:

- A. **Host summer BBQ for networking between groups:** The organizations we set out to collaborate with included ALPFA(Association of Latino Professionals in Finance and Accounting), NSHMBA(National Society of Hispanic MBAs), BHEN (Boeing Hispanic Network), Microsoft HOLA, and Women of Color.
- B. **Support and volunteer for events hosted by 3 different orgs:** We realized that if we expected sister organizations to take part in our fundraisers and volunteer events we would need to lead by example. We set a plan to support 3 events sponsored by different orgs.
- C. **Co-host professional development events with NSHMBA throughout the year:** NSHMBA was the organization that seemed the most excited about co-hosting events for our members.
- D. **Leverage social networking sites to communicate:** These sites advocate collaboration, sharing, and communication. We intended to leverage these tools to spread the word about events.

Goal 4: Maintain chapter growth and development by creatively recruiting new members and improving member retention from past years. Increase active membership by 15%.

ACTION:

- A. Recruit one of our highest esteemed members to be our recruiting chair:** Our plan was to select a member to head our recruiting efforts that was highly respected professionally and personally by his peers. Who better to represent our chapter than an esteemed colleague that our members could relate to?
- B. Provide incentives to become a member:** We hoped to come up with an incentives program that allowed members to find great value in their SHPE membership.
- C. Facilitate becoming a member convenient and easy:** The idea was to always have an internet connected laptop at our events where professionals could easily sign up for their membership.
- D. Form event committees to increase member participation:** We found that some members really enjoyed organizing social events while other found their passion in community service type events. We decided to encourage our committee chairs to form event planning committees where members could be directly involved in any activity of their choice creating an open and engaging environment to share ideas and participate.

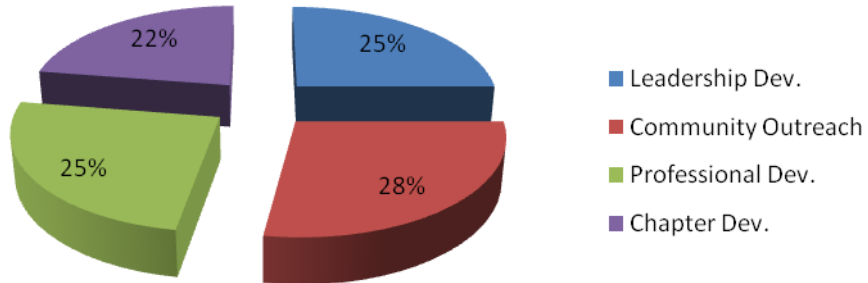
6. Calendar of Events and Activities

Month	Day	No CFE	Activity	Type
*	*		Weekly Executive Board Meetings	Leadership Dev.
Jul	11		Milk Carton Derby	Community Outreach
Aug	9		** National Institute of Leadership Achievement (NILA) Conf	Leadership Dev.
Aug	19		1st General MemberSHPE Meeting @ Turner Construction	Professional Dev.
Aug	29	X	Annual Planning Retreat	Leadership Dev.
Aug	30		Joint BBQ with ALPFA, BHEN and NSHMBA	Chapter Dev.
Sep	24		Junior Chapter	Community Outreach
Sep	19		Brindis internacional y Loteria	Chapter Dev.
Sep	17		1st LeaderSHPE Meeting	Leadership Dev.
Sep	26		Welcome back to school event: Don't sink the boat	Community Outreach
Oct	11	X	SHPE Puget Sound presentation to SU & UW student chapters	Community Outreach
Oct	14		2nd General MemberSHPE Meeting @ Puget Sound Energy	Professional Dev.
Oct	22		BOMBA BLAST - Pre-conference Resume preparation	Community Outreach
Oct	29	X	**SHPE National Conference @ Washington, D.C.	Professional Dev.
Nov	6		Game night @ Gameworks	Chapter Dev.
Nov	7		CEMSWE Retreat @ Microsoft	Community Outreach
Nov	9		SHPE/NSHMBA Recruiting Event @ Microsoft	Professional Dev.
Nov	14	X	Recordando a Panama	Chapter Dev.
Nov	17		2nd LeaderSHPE Meeting	Leadership Dev.
Dec	4		MentorSHPE Program Event: Kickoff X-mas dinner	Chapter Dev.
Dec	7	X	**Season of giving: Adopt a Family Campaign	Community Outreach
Jan	16		MentorSHPE Program Event: Resume & Interview Workshop	Community Outreach
Jan	21		3rd LeaderSHPE Meeting	Leadership Dev.
Jan	27		3rd General MemberSHPE Meeting @ Hewlett-Packard	Professional Dev.
Jan	29	X	ALPFA 2010 Annual Kick-Off	Chapter Dev.
Feb	13		Intro to Movie Maker	Community Outreach
Feb	19		MentorSHPE Program Event: Boardgame Night	Chapter Dev.
Feb	23		4th General MemberSHPE Meeting @ Boeing	Professional Dev.
Feb	26	X	Party @ the Space Needle	Chapter Dev.
Mar	25		4th LeaderSHPE Meeting	Leadership Dev.
Apr	10		VIVA Technomania Event @ North Seattle CC	Community Outreach
Apr	22	X	5th General MemberSHPE Meeting @ Herrera Environmental	Professional Dev.
Apr	24		Financial Seminar for Engineers	Professional Dev.
Apr	29		SHPE/NSHMBA Recruiting Event @ Microsoft	Professional Dev.
May	15	X	Mentorshpe program: Company Tour: Puget Sound Energy	Community Outreach
May	18		5th LeaderSHPE Meeting	Leadership Dev.
May	27	X	LeaderSHPE panel	Leadership Dev.
Jun	5	X	6th General Body Meeting @ Contigo Consulting	Professional Dev.
Jun	12		SHPE PSC 24th End-of-the-Year Banquet	Chapter Dev.
Jun	15	X	Annual Planning Retreat	Leadership Dev.

* Monthly, From July through June

** Multiple days

SHPE PSC '09 - '10 Activities



II. ACTIVITIES IN DETAIL

1. Professional Development Activities

The Professional Development activities, conferences and symposiums are aimed to help our members grow and develop new skills. One of the primary ways we accomplished this was by having representatives from different companies that were willing to host one of our general body meetings to share their best practices and lessons learned from their careers and experiences or simply talk to our members about any technical topic related to innovation and technology. We also had a couple of professional development events organized together with NSHMBA (National Society of Hispanics MBAs), such as recruiting events at Microsoft installations. With these various events we were able to present a wide variety of professional development activities that were well-rounded in addressing the career and personal development of our members.

SUMMARY OF EVENTS:

- ❖ First General Body Meeting at Turner Construction
- ❖ Second General body meeting at Puget Sound Energy
- ❖ SHPE National Conference @ Washington, D.C.
- ❖ SHPE/NSHMBA Recruiting Event @ Microsoft
- ❖ Third General Body Meeting at HP
- ❖ Fourth General Body at The Boeing Company
- ❖ Fifth General Body Meeting at Herrera Environmental Consultants
- ❖ Financial Seminar for Engineers
- ❖ Sixth General Body Meeting at Contigo Consulting

FIRST GENERAL BODY MEETING AT TURNER CONSTRUCTION

Contact Person: Erick Cruz *Location:* Turner Construction Co. Seattle Office
Email Address: treasurer@shpepsc.org *Date(s):* September 16, 2009
Time: 6 pm – 8 pm

PURPOSE OF ACTIVITY:

The purpose of this activity was to host our first General Body meeting for the chapter. It was hosted by Turner Construction and a portion of the meeting was dedicated towards understanding what Turner does and how it does it. The remainder of the meeting was dedicated towards announcing our yearly activities and upcoming events.

HISTORY:

Our general body meetings are held bi-monthly on a yearly basis. This is the first time the meeting is held at Turner Construction Company. We are hoping that we will continue our relationship with Turner.

STATISTICS:

<i>Participants: 12</i>				<i>Ethnicity Data</i>					
<i>Male</i>	6	<i>Female</i>	6	<i>Hispanic</i>	12	<i>Asian</i>	0	<i>American</i>	
<i>SHPE Students</i>	0	<i>SHPE Professional</i>	12	<i>African/American</i>	0	<i>Anglo</i>	1	<i>Indian</i>	0

COST OF ACTIVITY: \$0

Sources of Funding: Turner Construction Hosted the Meeting and provided the food.

DESCRIPTION OF ACTIVITY:

Craig Holt, Project Executive at Turner Construction Company was the guest speaker at the meeting. He spoke 10 minutes on his career at Turner and what Turner does. Then two professional members that work at Turner spoke 20 minutes on how Turner leads the Industry in Construction and what it involves. The presentation was followed our general body meeting that included discussing out goals for the year, our upcoming activities, and the yearly schedule.

EVALUATION:

Successes:

This event was a success. We received great feedback from the members in attendance. We met one of our goals of the year, which is to reach out to other engineering disciplines and educate our members of what it is they do. In addition, we were able to spread the word on our goals and activities for the year.

Improvements:

One of the items that we need to improve on is the member attendance. We had 25 participants sign up for the event and only 12 showed up. We will try to implement a better incentive to get the members to keep their commitments.

SECOND GENERAL BODY MEETING AT PUGET SOUND ENERGY

Contact Person: Aida Hernandez *Location:* Puget Sound Energy
Email Address: professionaldev@shpepsc.org *Date(s):* October 14th, 2009
Time: 6:30 pm – 9 pm

PURPOSE OF ACTIVITY:

The purpose of this activity is to provide guidance and preparation to the SHPE students from University of Washington (UW) and Seattle University (SU) on seeking/attaining a job.

HISTORY:

This is the 1st General Body Meeting held at Puget Sound Energy. SHPE-PSC's purpose is to diversify the companies chosen to host the General Body Meetings to broaden and expose the professional member to a wide range of companies.

STATISTICS:

<i>Participants: 19</i>				<i>Ethnicity Data</i>			
<i>Male</i>	11	<i>Female</i>	8	<i>Hispanic</i>	17	<i>Asian</i>	0
<i>SHPE Students</i>	0	<i>SHPE Professional</i>	16	<i>American</i>		<i>Indian</i>	0
				<i>African/American</i>	0	<i>Anglo</i>	1

***COST OF ACTIVITY:* \$25**

Sources of Funding: SHPE PSC, Hosted by Puget Sound Energy

DESCRIPTION OF ACTIVITY:This was the 2nd General Body Meeting of the year. The meeting had a brief networking session followed by a technical presentation from Steve St.Clair, the Manager of Renewable Assets for PSE, a presentation by Rachael Brown, PSE Human resources representative and a closure from SHPE-PSC Executive Board to talk about our objective and future activities.
 projects

EVALUATION:

Successes: This event was a total success. The professional members are very interested in General Body Meetings, such as the one at Puget Sound Energy, which focus on technical presentations as well as presentations from the Human Resources department of the company hosting the meeting.

Improvements:

None

Continuous Feedback Form
Professional Development

THIRD GENERAL BODY MEETING AT HEWLETT PACKARD

<i>Contact Person:</i>	Aida Hernandez	<i>Location:</i>	Hewlett Packard
<i>Email Address:</i>	professionaldev@shpepsc.org	<i>Date(s):</i>	January 27 th , 2010
		<i>Time:</i>	6:30pm – 9pm

PURPOSE OF ACTIVITY:

This was the first time SHPE PSC held a general body meeting at Hewlett Packard. The purpose of this event is to expose to the SHPE professionals the different products that HP Bellevue develops.

HISTORY:

These general body meetings are organized to expose and broaden all our SHPE members to the different engineering firms and companies in the greater Seattle Area.

STATISTICS:

<i>Participants: 33</i>				<i>Ethnicity Data</i>				
<i>Male</i>	21	<i>Female</i>	12	<i>Hispanic</i>	30	<i>Asian</i>	1	<i>American</i>
<i>SHPE Students</i>	0	<i>SHPE Professional</i>	33	<i>African/American</i>	2	<i>Anglo</i>	2	<i>Indian</i>

COST OF ACTIVITY: **0**

Sources of Funding: HP sponsored and funded the food, drinks and presentation.

DESCRIPTION OF ACTIVITY:

We had two great guest speakers from HP at this event. David Tijerina who is the Director of HP Bellevue gave us a presentation about the business structure of HP and where HP Bellevue falls under. He also talked about the type of products we develop here in Bellevue and who the target customers are. Luis Guillen, who is a Quality Assurance Manager at HP, gave us a live demo of one of their products. After the demo concluded, our leadership team took over the presentation and we discussed about our goals for the years and future events.

EVALUATION:

Successes:

This event was very successful. Out of all the general body meetings we had this year, this one attracted the most participants. The participants also benefitted from obtaining information about current job openings in HP.

Improvements:

No improvements needed. This event was so successful that it is recommended to organize it again in the upcoming years.

2. Leadership Development Activities

The Leadership Development activities served to bring the leadership team together to plan and organize activities throughout the year. The new year began with the NILA conference, which provided best practices from SHPE National and an opportunity for the new chapter president and vice-president to network with other chapters.

We had our LeaderSHPE Retreat with the previous and current E-Board, Committee Chairs, Advisory Board, and other SHPE members who were active in the chapter. The retreat was held at a conference room of a public library located in downtown Seattle with a beautiful view to the city which allowed the members to bond and to have a private atmosphere to focus on planning for the upcoming SHPE year.

E-board weekly conference call meetings continued throughout the year in order to plan and brainstorm for upcoming events to ensure the event organizers were receiving the support needed to plan the most successful event possible. To wrap up the year, there will be another retreat with the upcoming and current board and any member who is willing to attend and be part of our committees and to share the information from this year and lessons learned with the new board.

SUMMARY OF EVENTS

- ❖ Annual LeaderSHPE retreat
- ❖ National Institute of Leadership Achievement (NILA) Conference
- ❖ Weekly Executive Board Meetings
- ❖ By-monthly leaderSHPE Meetings
- ❖ LeaderSHPE Panel

NATIONAL INSTITUTE OF LEADERSHIP ACHIEVEMENT (NILA) CONFERENCE

Contact Person: Andrea Cortes-Beltran
Email Address: president@shpepsc.org

Location: Dallas, Texas
Date(s): August 9th – 11th, 2009
Time: 7:00 am - 11:00 pm

PURPOSE OF ACTIVITY:

To provide leadership skills to the new incoming SHPE officers and have the opportunity to network with all the new officers from the different chapters nationwide.

HISTORY:

This is the second year on a row that SHPE-PSC sponsors 2 officers to represent the chapter.

STATISTICS:

Participants: 2

Male	1	Female	1
SHPE Students	0	SHPE Professional	2

Ethnicity Data

Hispanic	2	Asian	0	American	
African/American	0	Anglo	0	Indian	0

COST OF ACTIVITY: \$600

Sources of Funding: SHPE-PSC

DESCRIPTION OF ACTIVITY:

NILA provides an advanced training in leadership and communication through workshops that include topics such as strategic planning, networking, and chapter management to get the tools they we, as officers, can utilize to enhance the value of, our chapter, our community, the organization as a whole, and our personal and professional life outside SHPE

EVALUATION:

Successes:

For both officers, this was their second time in NILA and they were able to improve their leadership and communication skills. They had the opportunity to network with other Hispanic leaders and participate in the workshops. This year, our officers were part of the teams that got the 2nd and 3rd place for the chapter management workshop competition.

Improvements:

Sending officers who have never attended to NILA is more useful than sending those who have been there before. This year, none of the other 14 officers were available to attend because they were invited a week prior to the event. Consider inviting other officers prior 3 weeks of NILA so they can make arrangements at work/school and they can experience being at NILA.

WEEKLY EXECUTIVE BOARD MEETINGS

<i>Contact Person:</i>	Andrea Cortes-Beltran	<i>Location:</i>	Weekly conference calls
<i>Email Address:</i>	president@shpepsc.org	<i>Date(s):</i>	Aug 2009 – Jun 2010
		<i>Time:</i>	7 pm – 8 pm

PURPOSE OF ACTIVITY:

The purpose of the weekly conference calls is have all the members of executive board on the same page regarding the planning of upcoming events, talk about lessons learned on past activities, discuss successes and improvements and talk about potential projects for the future.

HISTORY:

This is 2nd year SHPE PSC executive board has consistent weekly meetings.

STATISTICS:

<i>Participants:4</i>				<i>Ethnicity Data</i>			
<i>Male</i>	3	<i>Female</i>	1	<i>Hispanic</i>	4	<i>Asian</i>	0
<i>SHPE Students</i>	1	<i>SHPE Professional</i>	4	<i>African/American</i>	0	<i>Anglo</i>	0
				<i>American</i>		<i>Indian</i>	0

COST OF ACTIVITY: **\$0**

Sources of Funding: N/A

DESCRIPTION OF ACTIVITY:

Every week, the president will send an agenda of the topics to be covered during the meeting to the e-board and leadership team. Leadership team is invited to join the meeting but is not a requirement since they will be updated anyhow by an officer. Each e-board member is on charge of leading at least two committee chairs so their job is to build up a strong relationship with the respective officers, update them with any important topics that are brought up at the e-board weekly meeting, and help them out with anything they may need in order to plan an activity or event.

EVALUATION:

Successes:

Weekly conference calls worked great to level set the executive board so they could update the rest of the committees right away and they were also very convenient since the members of the e-board don't live close to each other and meeting personally was hard to coordinate. Assigning each e-board officer a committee chair to be on charge of was very productive since they were able to focus on their respective committees and provide quality of time to coordinate the activities and have successful turnouts.

Improvements:

Have the secretary write "Minute meetings" for every meeting and send it to all the attendees once the meeting is over. This documentation will be also useful to file the taxes next year.

BY-MONTHLY LEADERSHPE MEETINGS

Contact Person: Andrea Cortes-Beltran
Email Address: president@shpepsc.org

Location: Weekly conference calls
Date(s): Aug 2009 – Jun 2010
Time: 6:30 pm – 8:30 pm

PURPOSE OF ACTIVITY:

The purpose of the LeaderSHPE meeting is to invite the general membership that is interested in rising in a leadership role within SHPE-PSC and give them an opportunity to express their ideas, expand on them, and develop into leaders within SHPE-PSC by developing their ideas into real events by supporting other committees.

HISTORY:

This is the 3rd year that SHPE-PSC holds leaderSHPE meetings.

STATISTICS:

<i>Participants:</i> 4			
Male	7	Female	3
SHPE Students	0	SHPE Professional	10

<i>Ethnicity Data</i>			
Hispanic	9	Asian	1
African/American	0	Anglo	0
		American Indian	0

COST OF ACTIVITY: \$0

Sources of Funding: N/A

DESCRIPTION OF ACTIVITY:

Each leaderSHPE meeting began with a potluck at a SHPE member’s house. After having eating some appetizers and letting attendees network with other SHPE members, the president would run through the agenda that was prepared beforehand. The agenda included discussing lessons learned from previous events, and talking about details of upcoming events where members were invited to express their ideas and take the initiative to help any committee.

EVALUATION:

Successes:

These meetings helped to gain support from members that don’t usually get involved with SHPE and they also lead to have great feedback and comments to improve our chapter.

Improvements:

Encouraging members to attend to these meetings by talking to them about the benefits would increase the number of leaders in the chapter.

3. Outreach/community service activities

Community service is the area in which our chapter is most passionate. Working within our community and with students ranging from elementary to college is an invaluable experience because it is extremely rewarding for our members to see the excitement in young people about pursuing their interests in engineering and technology. This year we focused on developing a better relationship with the college student chapters. We a successful MentorSHPE program aimed to our student chapters. We began with our summer Milk Carton Derby where children and SHPE members spent weeks designing and constructing a boat that will ultimately race in the Seattle-wide Seafair Festival. We just wrapped up the year with our fourth annual Viva Technomania event last April 10th where kids had the opportunity to show their engineering and creativity skills.

SUMMARY OF EVENTS

- ❖ Milk Carton Derby
- ❖ Junior Chapter presentation
- ❖ Welcome back to school event: Don't sink the boat!
- ❖ BOMBA BLAST Pre-conference Resume preparation
- ❖ SHPE Puget Sound presentation to Seattle University & University of Washington student chapters
- ❖ CEMSWE (Collision of Engineering Minority and Society of Women Engineers) retreat
- ❖ MentorSHPE program event: Resume & interview Workshop
- ❖ Intro to Movie Maker
- ❖ Viva Technomania: Can your egg go skydiving?
- ❖ MentorSHPE program event: Company Tour at Puget Sound Energy

MILK CARTON DERBY

<i>Contact Person:</i> Saul Marquez	<i>Location:</i> Green Lake, Seattle
<i>Email Address:</i> secretary@shpepsc.org	<i>Date(s):</i> July 11 th , 2009
	<i>Time:</i> 9 am – 3 pm

PURPOSE OF ACTIVITY:

The main purpose of this program is to get middle schools students interested in engineering prior to attending high school. The SHPE-PSC Milk Carton Derby will be a part of the Seattle Sea fair Festival. This is an annual festival that takes place during the summer in Seattle. The Milk Carton race takes place on July 11th and is the kick-off event for the Seattle Sea fair.

HISTORY:

This is the 3rd year that this activity has been held during the Seattle Seafair.

STATISTICS:

<i>Participants: 10</i>				<i>Ethnicity Data</i>			
<i>Male</i>	9	<i>Female</i>	1	<i>Hispanic</i>	10	<i>Asian</i>	0
<i>SHPE Students</i>	0	<i>SHPE Professional</i>	4	<i>African/American</i>	0	<i>Anglo</i>	0
				<i>American</i>		<i>Indian</i>	0

COST OF ACTIVITY: \$1200.00
Sources of Funding: ACE MINI-GRANT

DESCRIPTION OF ACTIVITY:

The intent of the SHPE-PSC Milk Carton Derby program is to introduce middle school students to the process of an engineering design. The students’ main task will be to build boats out of milk cartons which ultimately compete in the annual Seattle Seafair Festival. The program’s uniqueness helps the students focus on the design, building, and testing of an actual milk carton boat.

EVALUATION:

Successes:

The overall outcome of the event was considered successfully, in spite of not been able to get first place on any of the races. In this event, middle school students were able to plan the event, and execute the plan during the race. Also, students were able to bring their parents and have an enjoyable day.

Improvements:

These improvements consist of designing faster boats with less drag resistance. It was determined that current design of the boats affected the outcome of the races. Secondly, it was also concluded that middle school students need to go through some rowing classes. It was noticed that during every race, students were not synchronous when paddling, hence, the students were not able to get first place.

JUNIOR CHAPTER PRESENTATION

Contact Person: Ana Carvajal *Location:* Washington High School
Email Address: communityoutreach@shpepsc.org *Date(s):* September 24th, 2009
Time: 2 pm – 3 pm

PURPOSE OF ACTIVITY:

The purpose of this activity is to introduce SHPE mission, vision and benefits to high school students, so they become interested in opening a junior student chapter in their school.

HISTORY:

This is the 1st year that this activity has been held at Washington High school.

STATISTICS:

<i>Participants:</i>		<i>Ethnicity Data</i>							
<i>Male</i>	10	<i>Female</i>	8	<i>Hispanic</i>	20	<i>Asian</i>	0	<i>American</i>	
<i>SHPE Students</i>	0	<i>SHPE Professional</i>	2	<i>African/American</i>	0	<i>Anglo</i>	0	<i>Indian</i>	0

COST OF ACTIVITY: \$273.75

Sources of Funding: SHPE PSC

DESCRIPTION OF ACTIVITY:

SHPE-PSC president and community outreach officer gave a presentation to the Latino Club at Washington High School about SHPE mission, vision, events and benefits. The presentation was followed by a discussion about the importance of opening a junior chapter in Tacoma. Students had the opportunity to ask questions and give suggestions about opening a junior chapter. An Xbox was given in order to encourage students improve their GPA by the end of the school year. This Xbox would be earned by the student with the greatest grade point average at the end of the school year.

EVALUATION:

Successes:

The event was a success. Students and professors became interested in opening a junior chapter and participating as volunteers for different SHPE events. . Students were extremely excited about the Xbox.

Improvements:

It was hard to get students’ attention since the meeting was held after school hours and students were ready to leave home. We should have scheduled that day another visit to help students open the Junior Chapter.

WELCOME BACK TO SCHOOL EVENT, “DON’T SINK THE BOAT!”

<i>Contact Person:</i>	Ana Catalina Carvajal	<i>Location:</i>	North Seattle Community College
<i>Email Address:</i>	Communityoutreach@shpepsc.org	<i>Date(s):</i>	September 26 th , 2009
		<i>Time:</i>	10 am - 2 pm

PURPOSE OF ACTIVITY:

The purpose of the event is to promote interest in STEM fields, specifically by having students develop a boat to carry the most cargo. Students will have the opportunity to interact with local professionals as they learn about some basic engineering principles.

HISTORY:

This is the first year SHPE-PSC organizes this event.

STATISTICS:

<i>Participants:</i>				<i>Ethnicity Data</i>			
<i>Male</i>	6	<i>Female</i>	8	<i>Hispanic</i>	12	<i>Asian</i>	1
<i>SHPE Students</i>	8	<i>SHPE Professional</i>	6	<i>American</i>		<i>Indian</i>	0
		<i>African/American</i>	1	<i>Anglo</i>	0		

COST OF ACTIVITY: **\$507.94**
Sources of Funding: SHPE PSC and ACE MINI-GRANT

DESCRIPTION OF ACTIVITY:

Students will have the task of designing and engineering a boat fully constructed from simple materials such as drinking straws and aluminum foil. The goal is to design a boat that will endure a load of marbles. The boat which is able to carry the most marbles will be designated as the winner.

EVALUATION:

Successes:

The outcome of Don’t Sink the Boat was considered successfully, even though the attendance of participants was not as we expected, we had enough students to run the competition. Also, students were excited about the competition and the prizes. Participants had the opportunity to work with students from different schools and learn about team work. We are confident that students gained interest in Science, Technology, Engineering and Math. By the end of the event, many students commented that they would consider pursuing a career in STEM.

Improvements:

As we executed the event we immediately noticed areas with room for improvements if we were to have the event again in the future. One of the areas would be in organizing the event well in advance. Due to time constraints we did not have enough time to announce the event, thus attendance was not as we expected.

Continuous Feedback Form
Professional Development

RESUME/INTERVIEW SKILLS WORKSHOP

<i>Contact Person:</i>	Marleen Arenivar	<i>Location:</i>	Herrera Environmental
<i>Email Address:</i>	studentliaison@shpepsc.org	<i>Date(s):</i>	January 16 th , 2010
		<i>Time:</i>	10 am – 2 pm

PURPOSE OF ACTIVITY:

The purpose of this activity is to provide guidance and preparation to the SHPE students from University of Washington (UW) and Seattle University (SU) on seeking/attaining a job.

HISTORY:

This is the 3rd year that this event has been held, the previous 2 years it was held at UW.

STATISTICS:

Participants: 20

<i>Male</i>	14	<i>Female</i>	6
<i>SHPE Students</i>	10	<i>SHPE Professional</i>	10

Ethnicity Data

<i>Hispanic</i>	15	<i>Asian</i>	3	<i>American</i>	
<i>African/American</i>	0	<i>Anglo</i>	2	<i>Indian</i>	0

COST OF ACTIVITY: \$80.00

Sources of Funding: Herrera Environmental Consultants

DESCRIPTION OF ACTIVITY:

A Ph.D. candidate from the University of Washington specializing in the area of higher level education, volunteered to give a presentation about the important aspects of writing an effective resume and cover letter. The Human Resources Director, in charge of recruitment, at Puget Sound Energy (PSE) volunteered to give a presentation about interviewing skills. The presentations were followed by a 15 minute 1-on-1 resume review session between a professional and a student, then a short break for lunch and networking, and finally, a 15 minute 1-on-1 mock interview session. Students were paired with professionals based on their engineering discipline.

EVALUATION:

Successes:

This event was a total success. We received great feedback from the surveys we had the students/mentors fill out at the end of the event. Overall, the students said they got good practice interviewing and appreciated that professionals reviewed and provided good feedback on their resumes.

Improvements:

More participants were expected to attend so possibly scheduling the event on a weekday instead of a Saturday morning would yield a greater attendance.

Continuous Feedback Form
Professional Development

MICROSOFT'S MOVIE MAKER

Contact Person: Ana Carvajal
Email Address: communityoutreach@shpepsc.org
Location: Seattle University
Date(s): February 13th, 2010
Time: 10:00 am – 2:30 pm

PURPOSE OF ACTIVITY:

The purpose of this activity is to provide underrepresented minority students ages 10 through 16 from the Puget Sound Area, with a tutorial activity of how to create their own movie using Microsoft's Movie Maker.

HISTORY:

This event has never been attempted.

STATISTICS:

Participants: 81

Male 53 Female 28

SHPE Students 66 SHPE Professional 15

Ethnicity Data

Hispanic 70 Asian 5 American

African/American 2 Anglo 3 Indian 1

COST OF ACTIVITY: \$4500.00

Sources of Funding: Microsoft & SHPE PSC

DESCRIPTION OF ACTIVITY:

A computer lab was prepared at Seattle University to host 4 students per group to one computer. The students gathered in the computer lab and were given a presentation and tutorial, put together by a SHPE MSFT member, on how to make their own movie using MSFT's Movie Maker. The groups of students were then each assigned one volunteer for supervision, each were given a MSFT bag containing a digital camera already charged and loaded with a memory card. The groups spent about 20 minutes deciding on which of the three topics each would focus on producing and storyboarding their ideas. They were then dispersed to roam around the Seattle University campus (under the supervision of the volunteers) to capture pictures and video for their movie. After 60 minutes they returned to start producing their movie. After a 30 minute lunch break, with the help of the volunteers the students were challenged to use their creativity to complete a video within 90 minutes. Finally the videos were presented in a very entertaining manner, recognitions were made and awards were distributed. While the students were working, the parents were invited for a presentation seminar, by one of our professional affiliates about finances related to real estate given in Spanish.

EVALUATION:

Successes:

This event was an overwhelming success. We received great feedback from the surveys we had the students/mentors fill out at the end of the event. This event was over-subscribed, we had to turn down parents that brought their kids at the last minute to see if they could register, but we were over capacity.

Improvements:

There was miscommunication about how many students we were going to allow to register for this event, this resulted in an overflow of students and the computer lab was packed. The computers in the lab were permanently placed too close together for a team of 4 students to be limited to one computer. A second computer lab was visible, but not available since advanced preparations were not arranged.

4. Chapter Development

Chapter Development is vital to help our members' network and grow within the Puget Sound Region. At social events our members are able to not only network with other professional members and student members but also members of organizations such as the Association of Latino Professionals in Finance and Accounting (ALPFA), the Society of Women Engineers (SWE), the National Society of Hispanic MBA's (NSHMBA), National Society of Black Engineers (NSBE), Seattle Latino/a Professionals and other professionals.

SUMMARY OF EVENTS

- ❖ SHPE/BHEN/Woman of color/ALPFA/NSHMBA Joint BBQ
- ❖ Brindis Internacional y Loteria
- ❖ Game night at Gameworks
- ❖ Recordando Panama
- ❖ MentorSHPE program event: Kick-off Christmas Dinner
- ❖ MentorSHPE program event: Board game night
- ❖ SHPE PSC 24th End-of-the-Year Banquet

SHPE JOINT BBQ WITH NSHMBA/BHEN & ALPFA

Contact Person: Andrea Cortes-Beltran
Email Address: president@shpepsc.org

Location: New Castle Park, Bellevue
Date(s): August 30th, 2009
Time: 1:00 pm - 6:00 pm

PURPOSE OF ACTIVITY:

The event was a celebration of the new fiscal year. We invited current members, past members (hoping they might renew their membership), their family and friends, and also invited new hires in the area. We included members from NSHMBA, ALPFA, BHEN and other Hispanic professional groups in the area. The goal was to provide a networking opportunity for current members.

HISTORY:

This is the 9th year we have this event. The number of attendees has increased dramatically every year.

STATISTICS:

Participants: **108**

<i>Male</i>	68	<i>Female</i>	40
<i>SHPE Students</i>	2	<i>SHPE Professional</i>	22

Ethnicity Data

<i>Hispanic</i>	89	<i>Asian</i>	4	<i>American</i>	
<i>African/American</i>	4	<i>Anglo</i>	8	<i>Indian</i>	3

COST OF ACTIVITY: \$24

Sources of Funding: SHPE-PSC

DESCRIPTION OF ACTIVITY:

Between 1:00pm-2:00pm the boards of the different organizations present met to discuss our plans for the year and exchange contact information and calendars. At 3:00pm members from the various organizations arrived as well as new hires. We played an ice breaker game organized by SHPE called “2 lies, one truth” in teams of 5. We gave away a Zune sponsored by a SHPE member and gift cards to Outback. People thought it was a great way to learn something new about a person. We also played volleyball and we had hamburgers, hot dogs, fruit, and drinks for the BBQ. The event ran until about 8pm.

EVALUATION:

Successes:

This year we had more kids who attended and had fun with their parents. We also recruited new professionals who want to be part of SHPE.

Improvements:

Even though we asked people to RSVP we had MANY more attend than anticipated and we ran out of food and had to go buy more food. In the future we should buy more food if the weather is nice since that is a good indicator that people will want to go outdoors.

BRINDIS INTERNACIONAL Y LOTERIA

<i>Contact Person:</i>	Edith Gomez	<i>Location:</i>	Professional Board Member’s House
<i>Email Address:</i>	socialfundraiser@shpepsc.org	<i>Date(s):</i>	September 19, 2009
		<i>Time:</i>	6:30 pm – 1:00 am

Purpose of Activity:

The purpose of this event was to raise funds for the year and celebrate Hispanic Heritage Month.

History:

This is the second time SHPE-PSC holds a *Loteria* night.

Statistics:

<i>Participants: 39</i>				<i>Ethnicity Data</i>			
<i>Male</i>	24	<i>Female</i>	15	<i>Hispanic</i>	37	<i>Asian</i>	0
<i>SHPE Students</i>	0	<i>SHPE Professional</i>	18	<i>American</i>		<i>Indian</i>	0
				<i>African/American</i>	0	<i>Anglo</i>	2

Cost of Activity: **\$300**
Sources of Funding: SHPE-PSC

Description of Activity:

The event was held at a board member’s house. There was a donation required to enter unless attendees brought in a beverage to donate to the cash bar. Tickets were sold to play *Loteria* and tickets were sold to purchase drinks from the cash bar. The prize for every round of *Loteria* was \$5 or more tickets to play *Loteria* or purchase drinks. The person who won the most games of *Loteria* won the grand prize, which was a \$50 Overstock.com gift card. After the *Loteria*, the floor was cleared and people began dancing until the night was over.

Evaluation:

Successes:

We received some good feedback from members, non-members, and board members who thought the *Loteria* night was very fun and they hoped that we will have another one soon. Everyone was professional and we had no accidents.

Improvements:

We had hoped this would be a successful fundraiser but we did not think out the charging well enough because we ended up losing money during this event. Instead of awarded \$5 for every *Loteria* game, we should have only awarded the final grand prize. Also, instead of allowing attendees to bring in a beverage to donate as their entrance fee allowed the majority of people to enter for free. There were a lot of drinks left over because almost everyone brought an alcoholic donation as their entrance fee. Next time, we will charge everyone at the door a flat donation fee and have an open bar.

GAME NIGHT AT GAMEWORKS

<i>Contact Person:</i>	Edith Gomez	<i>Location:</i>	Gameworks Seattle
<i>Email Address:</i>	socialfundraiser@shpepsc.org	<i>Date(s):</i>	November 6, 2009
		<i>Time:</i>	6:00 pm – 10:00 pm

Purpose of Activity:

The purpose of this event was to provide a social event that was stress-free for our members to enjoy and network with each other and at the same time attract those member and non-members that are into gaming.

History:

This is the first game night held at Gameworks.

Statistics:

<i>Participants: 19</i>			
<i>Male</i>	12	<i>Female</i>	7
<i>SHPE Students</i>	0	<i>SHPE Professional</i>	12

<i>Ethnicity Data</i>			
<i>Hispanic</i>	17	<i>Asian</i>	0
<i>African/American</i>	1	<i>Anglo</i>	1
		<i>American</i>	0
		<i>Indian</i>	0

Cost of Activity: **\$600**

Sources of Funding: SHPE-PSC

Description of Activity:

The evening began with delicious appetizers and cocktails provided by Gameworks. During this time the board officers networked with attendees and tried to recruit new member by providing information about our chapter and SHPE national to those attendees who were non-members. During the second half of the night, each attendee was given a one hour unlimited playing game card and everyone went to play games. After attendees finished playing some stayed around to continue networking and others ended their night.

Evaluation:

Successes:

We received comments from attendees that said they had a great time at the game night. All of the food was eaten so none was wasted and everyone had plenty to eat. We had paid for 23 people to attend and 19 attended so we consider that a success since normally only about 50% of the people who RSVP attend. Also, all of the game playing cards were used so nothing we paid for was gone to waste.

Improvements:

We had a very low RSVP a week before the event so we had to highly promote the event only a couple days before we needed to give GAMEWORKS our final RSVP. We believe that the low number of RSVP's was due to the fact that this event was held the Friday after the SHPE National Conference. Next time, we will schedule the game night two weeks after a major SHPE event.

MENTORSHPE PROGRAM KICK-OFF: CHRISTMAS DINNER

Contact Person: Erick Cruz *Location:* Caspian Grill, Seattle, WA
Email Address: treasurer@shpepsc.org *Date(s):* December 4, 2009
Time: 6:30 pm – 9:00 pm

PURPOSE OF ACTIVITY:

The purpose of this dinner is to meet, greet, and get to know your mentor/mentee. Each university student was paired with a professional. This was all done while enjoying dinner.

HISTORY:

Every year for the last couple of years, we have been mentoring students from the local student chapters. This year, like last, we decided to have an informal activity which gave us the opportunity to get to know our mentees without the pressures of school, work, or career affecting us all.

STATISTICS:

<i>Participants: 22</i>				<i>Ethnicity Data</i>					
<i>Male</i>	14	<i>Female</i>	8	<i>Hispanic</i>	18	<i>Asian</i>	3	<i>American</i>	
<i>SHPE Students</i>	10	<i>SHPE Professional</i>	12	<i>African/American</i>	0	<i>Anglo</i>	0	<i>Indian</i>	1

***COST OF ACTIVITY:* \$382**

Sources of Funding: SHPE Puget Sound

DESCRIPTION OF ACTIVITY:

The activity started off with an hour of networking, where mentors and mentees met and talked about their goals. This was then followed by dinner which was sponsored for University of Washington and Seattle University students. Dinner was followed with a “white elephant” gift exchange, which ended up making the night quite memorable. Finally the night was wrapped up with a mentor and mentee raffle.

EVALUATION:

Successes:

This event was a success. We received great feedback from both the mentees and mentor in attendance. We continued to meet our goal of supporting the locale student chapters and helping students by giving them the necessary skills to be successful and by showing them that we are there to support both their academic and career needs.

Improvements:

There were no real areas of improvement necessary regarding the activity. The only item that seems to be a factor was the location for the activity. It ended up being more expensive than expected. Next time we need to foresee this issue and make sure we keep within budget.

Continuous Feedback Form
MentorSHPE Program

MENTORSHPE PROGRAM: BOARD GAME NIGHT

Contact Person: Steve Leon *Location:* Greenwood Senior Center
Email Address: membership@shpepsc.org *Date(s):* February 19th, 2010
Time: 7pm – 10pm

PURPOSE OF ACTIVITY:

The purpose of this event was to close this year MentorSHPE Program with a fun, social and entertaining board game event for the mentors and the mentees.

HISTORY:

SHPE PSC has developed the MentorSHPE program with the intention of guiding, helping and shaping the career path of college students from our student chapters. We do this by pairing up a student with a SHPE professional who acts as a mentor to the student.

STATISTICS:

<i>Participants:</i> 24		<i>Ethnicity Data</i>			
<i>Male</i> 15	<i>Female</i> 9	<i>Hispanic</i> 18	<i>Asian</i> 2	<i>American</i>	
<i>SHPE Students</i> 14	<i>SHPE Professional</i> 10	<i>African/American</i>	<i>Anglo</i> 4	<i>Indian</i>	

COST OF ACTIVITY: \$250

Sources of Funding: SHPE Puget Sound paid for the food, drinks and room rental.

DESCRIPTION OF ACTIVITY:

This was a very entertaining event for both the professional and students. There were eight different board games to play and the games were very competitive between the students and their mentors. Most games were organized by having two teams, one composed of mentors and the other one with mentees. The games were brought and provided by the professionals. Some of the games included Cranium, Pictionary, UNO, MadGAB, scrabble and clue.

EVALUATION:

Successes:

This event turned out to be really fun for everyone. Mentors vs Mentee battles were very entertaining and competitive. Everyone really had a great time.

Improvements:

There was really nothing to improve upon. This event was mainly organized for social entertainment between the students and the professionals.

III. ASSESSMENT OF GOALS

Goal	Achieved?	Status/Outcome
1. Increase net savings to carry over to next year's 2010-11 board by \$2000 with at least two new corporate sponsors.	Yes	The new board will start with \$2000 in the account
2. Maintain chapter growth and development by creatively recruiting new members and improving member retention from past years. Increase paid membership by 34%.	Yes	We currently have 117 registered members
3. Design a new SHPE PSC professional and sophisticated logo.	Yes	The new logo was designed and officially incorporated on SHPE-PSC website and all documents on October 2nd, 2009
4. Re-engineer our current SHPE Puget Sound Chapter website including our new logo and making it easy to navigate.	Yes	The new website was designed and officially launched on October 2nd, 2009
5. Establish the first international student chapter in Guadalajara, Mexico by July 2010	In Progress	SHPE National and UNIVA (Universidad Del Valle de Atemajac) have accepted and are supporting the new chapter
6. Increase the number of participants in our annual MentorSHPE program by 50%.	Yes	The number of MentorSHPE program participants has successfully increased by 200%
7. Increase the percentage of Microsoft membership representation in the Puget Sound Chapter by 20%.	Yes	The goal percentage increase was well accomplished. Currently waiting for SHPE National to approve these memberships, which were sponsored by Microsoft
8. Have a smooth board transition by documenting all procedures and lessons learned throughout the year to share them with the upcoming board during the Board Transition Retreat.	In Process	Up to date, SHPE-PSC activities have been documented in the CFFs which will be provided to the next year's executive board along with lessons learned throughout the year. This effort will continue until the end of the 2009-2010 year.

9. Motivate and support the Seattle University student chapter to re-activate their chapter.	Yes	Seattle University student chapter has been re-activated and members are participating in the MemberSHPE program.
10. Sponsor at least 1 board member to attend to the National SHPE Conference and represent our chapter.	Yes	Two professional board members and one student chapter board member were partially sponsored to attend the 2009 SHPE Conference.
11. Reach out to local and international companies that don't know about SHPE to participate and host our General Body Meetings.	Yes	This 2009-2010 year, Turner Construction, Hewlett Packard, Herrera Environmental Construction and Puget Sound Energy hosted SHPE-PSC General Body Meetings for the first time.
12. To be the chapter of the year for Region I for the 3rd consecutive year.	In Progress	Working on over accomplishing every goal we set up in the beginning of the year.

IV. CONCLUSIONS

It has been both a successful and memorable year for our chapter! The driving force behind our event organization and our ability to communicate with members is largely due to the effectiveness of our Committee Chairs. This is a great organizational structure established last year that we've maintained so that our members can take leadership roles and encourage active participation in our organization. They've done an amazing job of fulfilling their responsibilities and it's helped diversify our events so that we can meet all of the four goals we set for the year.

We are very fortunate to have passionate and dedicated members eager to get involved with events. To highlight a few of the accomplishments we are most proud of we've divided them into events we've continued from prior years and ones we've started this year that we'd like to continue in the future. We make certain to gather feedback and lessons learned to improve the effectiveness of our programs. As a team we also challenge ourselves to come up with creative and innovative ways to ignite intellectual growth and aspirations within ourselves and the youth we work with. We always welcome new ideas!

We have many lessons learned that we've captured throughout the year. The most important area we would like to continue improving is our ability to recruit students for our community outreach events. We'd like to grow our network of school contacts and organization contacts so that we can collaborate to recruit students more effectively. We'd also like to continue to evolve our interaction with the student chapters in our area. We'd like to establish programs that will help them excel academically and strengthen their affinity to SHPE so that they transition into active members in Professional chapters.

In summary, we hope you have enjoyed learning about our efforts. We greatly appreciate SHPE National's support and guidance. It is a great honor for us to be a part of such an extraordinary organization. We look forward to the challenges, opportunities, and partnerships that lie ahead as we strive to make a positive impact in our community.

V. APPENDIX

1. End of Year Banquet Flyer

4/15/2010

End of the Year Gala Banquet

Events Calendar

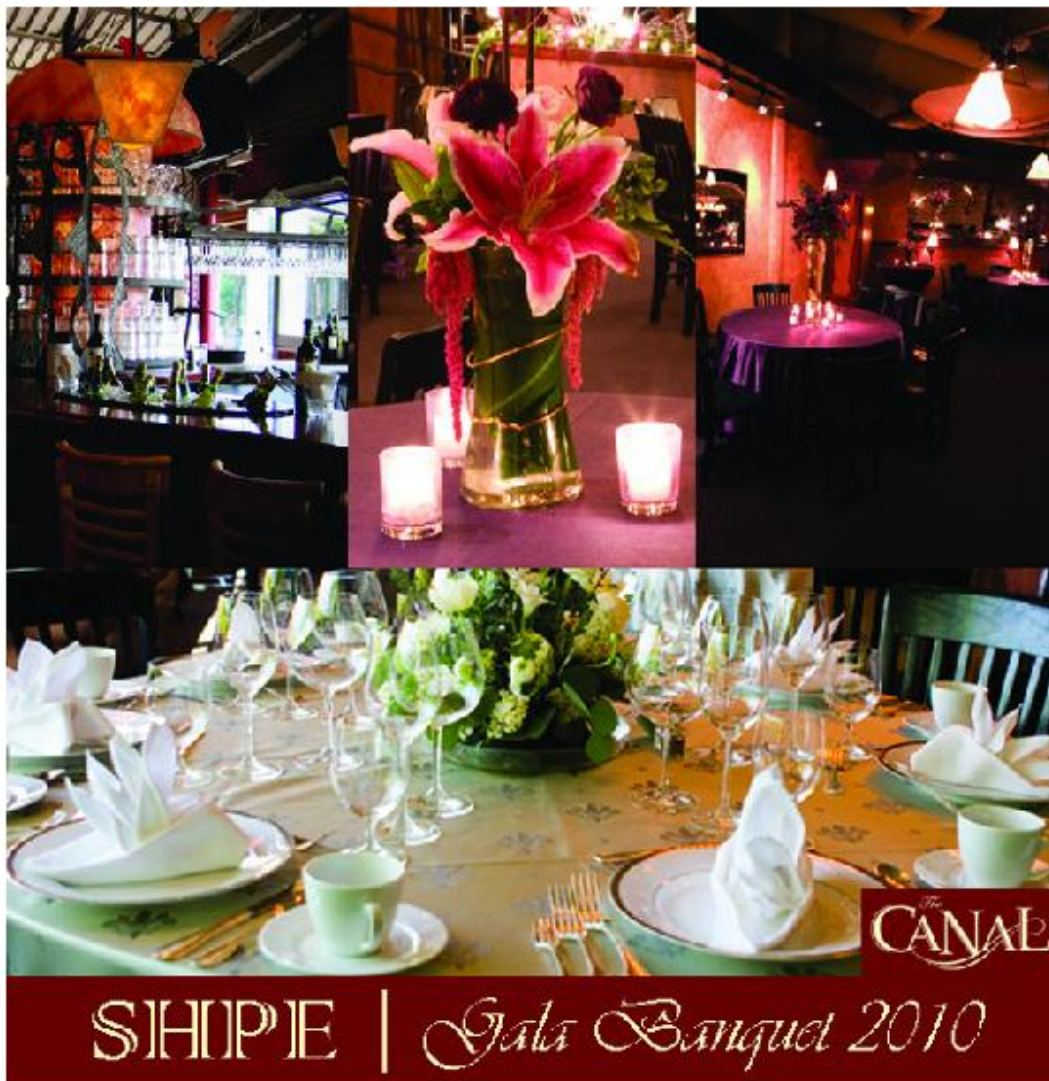


End of the Year Gala Banquet

From Saturday, 12 June 2010 - 7:00pm
To Sunday, 13 June 2010 - 12:00pm

by president

Hits : 255

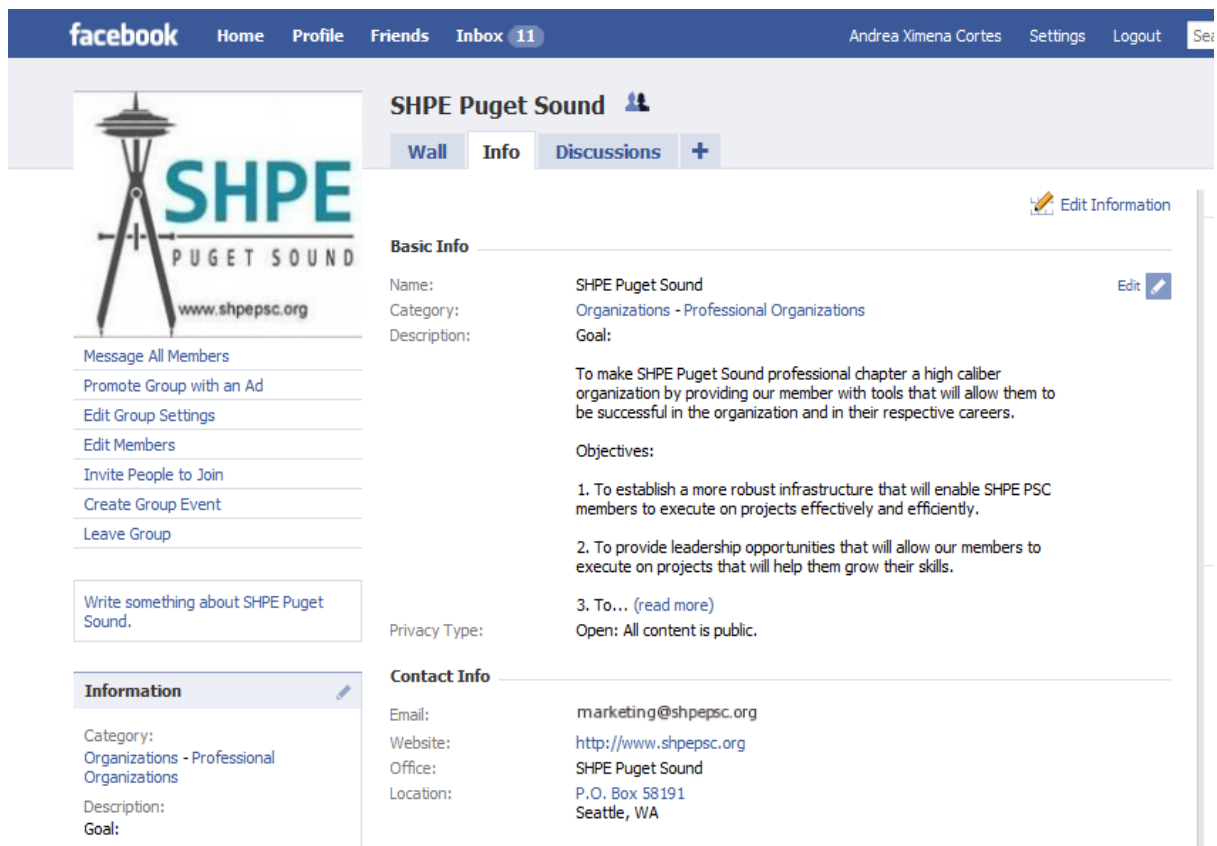


SHPE Puget Sound Professional Chapter cordially invites you to celebrate our major accomplishments during the 2009-2010 fiscal year enjoying a waterfront view of the Hiram M. Chittenden Locks in Ballard from The Canal.

shpepsc.org/index.php/events/.../-?pop...

1/2

2. Facebook Group



The screenshot shows the Facebook profile page for the SHPE Puget Sound group. The page is titled "SHPE Puget Sound" and features a cover photo with the SHPE Puget Sound logo. The logo consists of a stylized compass and the text "SHPE PUGET SOUND" and "www.shpepsc.org".

The page is divided into several sections:

- Basic Info:** Name: SHPE Puget Sound; Category: Organizations - Professional Organizations; Goal: To make SHPE Puget Sound professional chapter a high caliber organization by providing our member with tools that will allow them to be successful in the organization and in their respective careers. Objectives: 1. To establish a more robust infrastructure that will enable SHPE PSC members to execute on projects effectively and efficiently. 2. To provide leadership opportunities that will allow our members to execute on projects that will help them grow their skills. 3. To... (read more). Privacy Type: Open: All content is public.
- Contact Info:** Email: marketing@shpepsc.org; Website: http://www.shpepsc.org; Office: SHPE Puget Sound; Location: P.O. Box 58191, Seattle, WA.
- Information:** Category: Organizations - Professional Organizations; Description: Goal:

On the left side of the page, there are several options for group management:

- Message All Members
- Promote Group with an Ad
- Edit Group Settings
- Edit Members
- Invite People to Join
- Create Group Event
- Leave Group

There is also a text box for writing something about the SHPE Puget Sound group.

3. SHPE PSC Newsletters

[October 2009](#)

[January 2010](#)

[March 2010](#)

4. Pictures



Resume, Cover Letter and Interview Workshop
Hosted by: Herrera Environmental Consultants
January 2010



Microsoft's Movie Maker Event
Hosted by: Microsoft
At: Seattle University
February 2010



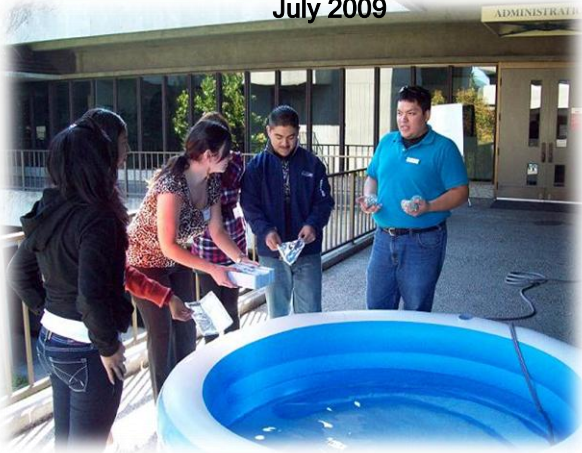
5. Pictures



**Milk Carton Derby
July 2009**



**LeaderSHPE retreat
August 2009**



**Don't sink the boat
September 2009**



**Chapter of the year - Washington, DC
October 2009**



**CEMSEW retreat at Microsoft
November 2009**



**Christmas Dinner
MentorSHPE program
December 2009**